



## Right of Access

As part of our ongoing commitment to comply with applicable legal requirements and other requirements which relate to all aspects of our business activities, products and services we offer, we may collect and process the following data about an individual or company:

- Information that you submit via our website at [www.coreix.net](http://www.coreix.net) (our 'site'). This includes information provided at the time of registering to use our site or subscribing to our services, posting material or requesting further services. We may also ask you for information when you report a problem with our site and we may record any telephone calls with you, for your protection and to monitor the standard of services provided to you.
- If you contact us, we may keep a record of that contact and any related correspondence (including emails).
- Details of transactions you carry out through our site, the fulfilment of orders and the provision of services to you.
- Details of your visits to our site (including, but not limited to, traffic data, location data, weblogs and other communication data, whether this is required for our own billing purposes or otherwise) and the resources that you access.

If you wish to request access to any of the above data, we will provide this to you free of charge unless there are exceptional circumstances whereby you may be subject to a reasonable fee in relation to the release of this information. You may also be subject to additional fees if you request more than one copy of the same set of information.

The information requested will be released in no more than one month from the point of request. Complex or numerous requests may be subject to an additional extension of two months.

To submit your Subject Access request, please send an email to [Support@coreix.net](mailto:Support@coreix.net) with the following information:

**Coreix Account Number**

**Full Name**

**Address**

**E-Mail**

We will contact you if the account number, email and name match and you are a customer of Coreix Limited.

For all other requests, please contact [info@coreix.net](mailto:info@coreix.net).